



HEBGEN LAKE ESTATES

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Meeting Minutes – September Board Mtg. – 09/27/18

Board Members in Attendance (All):

Ron Mahtesian
Cindy Freedman
Russ Mendenhall (by Phone)

Others in Attendance:

None

The meeting was held at the Water and Sewer District Building and commenced at 6:05 PM on September 27, 2018.

Items Covered and Action Items

Property Manager – The interviews have been completed and the Board is in agreement regarding making an offer to a candidate. Russ will follow up with the candidate to develop an offer and review it with the Board for approval. Our objective is to have the person in place by the next Board meeting. The job description was reviewed and the version dated 8/31/18 was approved.

Board Responsibilities – The document “Caretaker Board Draft 8-31-2018” was reviewed and one addition regarding CC&R enforcement under TBD was to be added by Russ.

Board Officers – In preparation for the Board transition it was proposed that Russ be the President. He was dully nominated, seconded and voted into that position. Russ has agreed to stay on the Board for the transition of the Board including hiring the Property Manager and training the individual. Per Vonda’s request he will stay on the Board for the next year if required. Cindy will work with Ron through the transition of the Treasurer’s responsibilities.

Seed for Tennis Court Area – Ron is working this issue with the thinking that we will try to seed and fertilize before the snows come.

Meeting closed at approximately 6:38 PM.

Meeting notes By Russ Mendenhall

Meeting notes approved by the Board on 10/01/2018 via e-mail.